



Educational Assistants Association

E-Blast

Incident Reporting 101 Workshop

Do you ever wonder:

- Why do I need to fill out an incident report?
- Who is going to see it?
- How does it help me?



*Let's talk, share,
and grow together.*

Discover answers to key questions as we guide you through an incident from start to finish. Learn the necessary steps to take, the flow of an incident report, and its impact on you. We'll also cover the process if you get hurt at work and the involved parties.



Session Details:

Date: **Tuesday February 17, 2026**

Time: **6:30-8:00**

Location: **ETFO Office meeting room**
610 Wabanaki Dr. Kitchener, ON

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www.wrdsbeaa.com

Workshop Registration

across 75 locations, providing affordable, reliable child care for working families. We are proud of our EAA members who make this work possible every day. Their commitment ensures children learn and grow in familiar schools with trusted staff they know. This is union work that strengthens families, supports communities, and makes a real difference.



It is with sadness that we announce the resignation of Chris Hyland, EAA Executive Secretary. While we are sad to see him step away, we are grateful for the dedicated service he has committed to the association. We wish Chris the best in his future endeavors.

I just wanted to take the time to thank the EAA members for the opportunity to serve them on the executive as their executive secretary.

I have had a wonderful experience working with the talented team on the executive.

Which is why I am sad to step down from my position after such a short time.

There have been a number of things that were unexpected to navigate at the end of 2025 and as we start into 2026. Wishing things were different but in fairness to the executive and to our membership I don't think I can offer all of you the level of service and dedication that everyone deserves, and that I would expect of myself. I feel sad to leave this opportunity, and team. Wishing everyone the best and would encourage anyone who feels they have the energy to consider working with or on the executive of our EAA to take the opportunity, it has been a great experience.

~Chris Hyland

In accordance with Article 4.5 of the constitution the secretary duties have been assigned amongst the remaining Officers and an election for the position of Executive Secretary will be held at our EAA Annual General Meeting on May 28, 2026. More information will follow.



Kindly register on the [EAA website](#). This platform has been specifically designed for WRDSB Educational Assistants and Child and Youth Workers. Here, you will find essential information that pertains directly to your role, conveniently located in one location.

Stay in the know, get involved in your union, build solidarity in your school! **Become a Key!**

[Key sign up form](#)

Important Reminder: Update Your Contact Information
at <https://ess.wrdsb.ca>

Select “**Personal**” menu

Choose “**Profile**”

Open the “**Address and Contact**” tab

Use the Edit button to update your contact information

Please take a few minutes to review and confirm your information is accurate.

Please continue to file your incident reports — they are very important for keeping our workplaces safe.



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EDUCATIONAL ASSISTANTS ASSOCIATION

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