



## E-Blast



### February 17th Incident Reports 101 Workshop

Thank you to everyone who came out! It may have been a small group, but it sparked a big, meaningful discussion. Honest conversations, thoughtful questions, and a shared commitment to safer workplaces, that's how change happens.

**Your voice matters.**





As a member of the WRDSB – EAA, you are entitled to access **EdvantagePerks**, an exclusive savings program. **EdvantagePerks** partners with leading brands to provide members with deals on travel, wellness, daily necessities, and more. We encourage you to take advantage of these savings as part of your membership benefits.

To enroll, please visit [www.edvantage.ca/register](http://www.edvantage.ca/register). You will need the following information to complete your registration:

- **First and Last Name:** Use your legal name as it appears in our records (e.g., use "Susan" instead of "Sue").
- **Your Group Name:** WRDSB–EAA Waterloo Regions District School Board Educational Assistants Association
- **EdvantagePerks number:** This is same as your Employee Identification Number

A promotional banner for the "Win Big!" contest. The background is light blue with a sunburst pattern on the right. On the left, the text "Unlock the SAVINGS of an EdvantagePerks™" is in small font, followed by "WIN BIG!" in large, bold, red letters. Below this, smaller text reads: "Enter for a chance to win 1 of 2 grand prizes of \$2,000 gift cards from KaLaya, plus 20 great prizes, a \$500 value each, throughout the year from our partner sponsors." At the bottom left, a red button contains the text "Haven't registered yet? [www.edvantage.ca/WIN26](http://www.edvantage.ca/WIN26)". On the right, there is a large red padlock with a blue keyhole and a blue key. At the bottom of the banner, there are logos for the following partners: KaLaya, LOLÉ, Medieval Times (Dinner & Tournament), a circular logo for a local business, OTIP RAO, and Columbia Sportswear Company Employee Store.

Unlock the SAVINGS of an **EdvantagePerks™**

# WIN BIG!

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Haven't registered yet? [www.edvantage.ca/WIN26](http://www.edvantage.ca/WIN26)



The Board of Trustees' Annual Retirement Reception will be held on the evening of **Tuesday, June 2, 2026, at Bingemans in Kitchener.**

**For staff planning to retire by August 31, 2026:**

In order to receive an invitation to the reception on June 2, 2026, the [HR-01-501 Resignation/Retirement Form](#) must be submitted by **Monday, March 30, 2026.**

- Log onto the Staff website with your PAL login and password;
- Select "Departments" from the black top bar;
- Scroll down and select "Human Resource Services" box;
- Select the 'Forms' from the blue bar;
- Scroll down to Resignation/Retirement and select HR-01-501 form;
- Complete all applicable information and SUBMIT

**Employees who submit their retirement notices after March 30, 2026, will be invited to the June 2027 Board of Trustees' Retirement Reception.**



designed for WRDSB Educational Assistants and Child and Youth Workers. Here, you will find essential information that pertains directly to your role, conveniently located in one location.

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**Important Reminder: Update Your Contact Information**  
at <https://ess.wrdsb.ca>

Select “**Personal**” menu

Choose “**Profile**”

Open the “**Address and Contact**” tab

Use the Edit button to update your contact information

**Please take a few minutes to review and confirm your information is accurate.**

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Please continue to file your incident reports — they are very important for keeping our workplaces safe.



**Follow us on Facebook!**

**EDUCATIONAL ASSISTANTS ASSOCIATION**

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Want to change how you receive these emails?

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